

Job Description for Associate Pastor of the Sumas Advent Christian Church

125 Front St. Sumas, WA * PO Box 10, Sumas, WA 98295
360-988-2503 (church) * Pastor Carl 360-595-7186 (cell)
Sumasacchurch.weebly.com * thecrouses@msn.com

Overview: SACC is searching for an Associate Pastor to help in a support role and take the lead in overseeing youth ministries to middle and high school age students. This is a 30 hour a week position. We are a congregation of conservative Bible believing Christians that average 90-100 people on a Sunday. The associate pastor will be accountable to the Senior Pastor and Elders, helping to develop and lead the Youth Ministry outreach as well as join the daily life of the church as we seek to glorify Christ.

The following is a general description of the ministry expectations, but the details are subject to continuous evaluation by the Senior Pastor and Elders with the possibility of revising the responsibilities and general focus (for example, if the one-on-one program does not materialize or 10 hours a week is not reasonable then we'll make changes).

Requirements, Desired Gifts and passions:

- Be a committed Follower of Christ
- Gift of Administration, Teaching, Pastoral Leadership
- A heart for Youth and being with people
- A Bachelor degree from a recognized Christian college and/or a Master's Degree from a Christian Seminary is preferred but not required.
- General agreement with basic values and teachings of the Bible as understood by SACC.

Primary Responsibilities ~ "60-30-10". The following is a general guideline of a division of responsibilities:

- 60% of time youth ministry. Currently we have no formal youth program. A program of meetings and activities will be developed for youth. The person will recruit and guide volunteer leaders. The 60% includes planning and leading the youth program as it develops. The program will be developed through the Youth Commission, and will work with the Christian Education Commission regarding Youth Sunday School.
- 30% associate pastor. The Associate Pastor will enter the life of the church and provide leadership as assigned by the elders and Senior pastor in such possible duties as preaching on occasion, worship leading, hospital and home visitation, and entering generally into the life of the church. The duties will depend on giftedness and needs of the church and community.
- 10% one-on-one mentoring program with NV school district IF program develops. The program is in the planning stages so it is not possible to know specific responsibilities. It may be supportive or a leadership role. Suicide and loneliness is a huge problem among the youth of our community. We want to be a part of the larger effort of the community to reach the kids in the district so that lives can be changed and hope restored.
- The associate pastor will meet regularly with the Senior Pastor, and be a member of the Elders and Board. It is expected the Associate Pastor will become a member of the

church within a month of employment, and will work towards a license to preach (and possibly ordination at a later date) through the Western Washington and British Columbia Advent Christian Conference (WWBC).

- Optional: each person has a set of skills and gifts from God. We are open to using the person beyond what has been specified above, for example, music and technology.

Other information:

Sumas Community: Sumas, a city of 1000 residents, is located on the Canadian Border in the northwest corner of Washington State. Sumas is in the Nooksack Valley School District with one high school four miles out of town, one middle school located in the neighboring town of Nooksack eight miles away, and three primary schools, one of them in Sumas. There are a variety of business in Sumas, many of them supported by Canadian customers and those crossing the U.S.-Canadian border.

Church Government: We are congregational in government, operating with commissions empowered to minister in the church and community, and a Church Board which directs the general operation of the church. The details are specified in the church constitution, which is available by request.

Ministry Focus: We have a variety of small groups, Sunday School, Women's Ministry, monthly Men's breakfast, and other ministries. We value partnering with other like minded groups and blessing the efforts of others; when we can work with other groups we encourage cooperation. Many people in the church are involved at the Senior Center for example, or volunteer at Food Bank. SACC joins other local churches for a week long Vacation Bible School once a year and other yearly events such as a Christmas Sing and Sunrise Service. We organize and run a free weekly clothing bank and once a month paper products ministry. We do our best to make ourselves available to meet the needs of people and serve in the name of Christ.

Compensation of Associate Pastor Position (to be voted on separately by the board then included in the contract)

Contract will include:

- Salary, housing, vacation, etc.
- Reporting to the church, elders and senior pastor
- Dismissal/resignation policies
- Review process by the elders

To apply for this position email a completed Sumas Advent Christian Church Associate Pastor Application along with a cover letter to thecrouses@msn.com, or mail to

Sumas Advent Christian Church
P.O. Box 10
Sumas, WA 98295
Attention Carl Crouse, Pastor